

L A S S E N C O U N T Y F A I R

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Meeting Minutes

Lassen County Fair Advisory Board

Regular Meeting

Lassen County Fair Office

195 Russell Avenue, Susanville, CA 96130

April 12th, 2022

5:30 p.m.

Any person desiring to address the Board shall first secure permission of the presiding officer. Matters under jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to five minutes per person and not more than fifteen minutes for a particular subject.

A. CALL TO ORDER

The meeting was called to order at 5:30PM by President Brett Smith.

Members Present: Dan Douglas, Holly Mueller, Cheryl Lauritsen, Becky Albaugh, Tim Ochotorena, Claudio Bustamante, Brett Smith, Kevin Stafford, and Jose Pena.

Members Absent: Christy Rose

Board of Supervisors in attendance: Gary Bridges & Aaron Albaugh.

Junior Fair Board: Jordan Smith.

B. OPENING CEREMONIES

The Pledge of Allegiance was led by Jordan Smith.

C. AGENDA

Additions/Deletions

ACTION REQUESTED: *Approve*

Stafford, K. motioned to approve the agenda. Lauritsen, C. seconded. All in favor, motion carries.

D. INFORMATION/CONSENT CALENDAR

(These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item.)

SUBJECT: *March 8th, 2022 Fair Advisory Board Meeting Minutes*

ACTION REQUESTED: *Approve*

Douglas, D. motioned to approve the March 8th minutes. Stafford, K. seconded. All in favor, motion carries.

E. CORRESPONDENCE – Horse Disease CDFA & Poultry Inspection Reimbursement Program

ACTION REQUESTED: *Receive and File*

F. PUBLIC COMMENT

None

G. SUBJECT: Fair Time Duties Packet

ACTION REQUESTED: *Review and Discuss*

Discussion over the fair time duties packet was had with discussion of what to include and what to delete or move around. Several key items discussed were implementing a golf cart policy and to note the morning meeting on the packet. Packets will be revised and updated before fair to pass out.

H. COMMITTEE REPORTS:

1. **Executive** - Did not meet. Next meeting TBD.
2. **Livestock** – Met 4/12 and discussed upcoming weigh ins along with barn improvements and creating a livestock office. Next meeting May 10th at 4:30PM.
3. **Long Range planning/Site** - Met April 26th to discuss water issues and how to reseed further. The committee is still working towards a clean-up day to surplus a lot of property that is not being used. Next meeting is scheduled for April 14th at 4:30PM.
4. **Exhibits**
5. **Commercial/Entertainment Report** – Did not meet. Next meeting is scheduled for April 14th at 4PM.

6. **Interim** - Did not meet. Next meeting is scheduled for April 27th at 4:30PM. Douglas, D. shared that he was at the Lake Havasu Bluegrass Festival along with visiting Texas where he was able to promote the Susanville Bluegrass Festival.
7. **Junior Fair Board** – Jordan Smith reported that the Junior Fair Board had met and selected games to run at fair, voted on having a booth at the children’s fair, and that they are hosting a drive in movie on May 21st. Supervisor Albaugh presented Smith, J. with a check for the Junior Fair Board out of the Board of Supervisors discretionary funds.

I. MANAGER’S REPORT:

Manager Midgley reported that we have started our sponsor drive and have currently reached \$12,000 in sponsorship. She also reported that the LMUD lighting project had concluded along with receiving our first reimbursement from CDFA for the PSPS Grant. She reported that herself and Ochotorena, T. would be conducting interview for extra help maintenance positions this week. Lastly, she thanked Ochotorena, T. and Bustamante, C. for all of their hard work along with the other members of the community who showed up to help on the work day that was scheduled for the fairgrounds.

J. MATTERS BY THE BOARD:

Mueller, H., Lauritsen, C., Stafford, K. and Pena, J. thanked everyone for their hard work and are looking forward to a successful fair year. Albaugh, B. asked Jordan Smith to pass along to the Junior Fair Board that she appreciates all of their great ideas and enthusiasm. Bustamante, C. thanked Jordan Smith for coming and reminded the board that there is a lot of work to still do before fair. Ochotorena, T. also reiterated that there is still a lot of work to be done and fair is right around the corner. Smith, B. agreed that there is a lot of work ahead and everyone keep up the good work.

K. ADJOURNMENT:

Lauritsen, C. motioned to adjourn the meeting at 7:35PM. Seconded by Douglas, D. Meeting adjourned.