

L A S S E N C O U N T Y F A I R

Telephone (530) 251-8900
Fax (530) 251-2715
lcfair@co.lassen.ca.us

Regular Meeting Minutes of the LASSEN COUNTY FAIR ADVISORY BOARD

Lassen County Fair Office

195 Russell Ave.
Susanville, CA 96130

March 9th, 2021

5:30 PM

Members present: Dan Douglas, Holly Mueller, Cheryl Lauritsen, Claudio Bustamante, Tim Ochotorena, Christy Rose, Kevin Stafford, Becky Albaugh, and Fair Manager: Kaitlyn Downing

Supervisors present: Gary Bridges

Members absent: Jose Pena Present in the audience are guests: Sally Dilts, Cindy Weimer, John Hershberger, and Kendra Zaengle

A. CALL TO ORDER: The meeting is called to order at 5:31 PM

B. OPENING CEREMONIES

Pledge of Allegiance was led by Kevin S.

1. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS: Cheryl moves to approve the Agenda. Seconded by Christy. All in favor, motion carries.

2. PUBLIC COMMENT:

Tom Neely reported that Jose is back in California, at the Ronald McDonald House in Sacramento while Jaxon continues rehabilitation. Jaxon's improving and Jose asks that we keep up the prayers. He has a new Truck donated from the Ford dealership, and Kaylee is moving into a better location where she will be working. Jose would like a Celebration of Life for Ramon at the Fairgrounds this summer. Everyone agrees that we'll make that happen in the best way possible.

John Hershberger and the Sheriff's Posse is organizing a Jr. Fun Day, for Sunday, April 25th. It will be for our youth 1-18yrs. advertised by KSUE/JDX radio. A Rough Stock Jr. Rodeo, with sign-ups at Western Nevada Supply and Tractor Supply. Held 9-4 with a lunch wagon. Buddy Price may be involved. Thanks all for your support of this event. It will be Big Fun.

C. INFORMATION/CONSENT CALENDAR

1. SUBJECT: February 9th, 2021 Meeting Minutes

ACTION REQUESTED: Dan motions to Approve. Seconded by Becky. Motion carries unanimously.

D. SUBJECT: Ticketing Prices

ACTION REQUESTED: Kaitlyn reports that the fees the customer charges on line will have the Saffire fee based on ticket price applied. If the customer buys in house they will pay the 2.5% credit card convenience fee. Cash payments will have no extra charges applied. Dan asks for clarification regarding Kaitlyn's projected pricing structure, Discussion about camping prices with a daily fee versus a package fee follows. Kaitlyn mentions that we need to cover our ticket costs and the Treasurer's Office originally suggested this. Dan motions to approve the changes. Cheryl seconds. Motion carries unanimously.

E. SUBJECT: Premium Checks

ACTION REQUESTED: Kaitlyn reports every check costs \$10 to cut. Brett suggests we go to a cash basis on the \$10 and lower Premium checks with an option on the Entry Form to donate the Premium back to the Fair. Its decided a Petty Cash fund will be established to cover the smaller

Premium checks with the possibility of more changes to follow after the first year of using this new system. Becky motions we approve the Premium check payout changes. Kevin seconds. All in favor, motion carries.

F. CORRESPONDENCE: Walk a Mile Fundraiser for Lassen Family Services Letter

G. NEW BUSINESS:

SUBJECT: Walk a Mile Fundraiser for Lassen Family Services

ACTION REQUESTED: Kendra Zaengle requests a fee waiver for the Lassen Family Services Walk a Mile in Their Shoes event April 24th. She outlines the need to raise community awareness and support for Sexual Abuse and Child Abuse victims. Gary B. mentions suicide in our area is still an issue that Lassen Family Services addresses this as well. Christy R. agrees that when our youth are not in school, we can't see them and this is a problem. Gary says its a great annual event for our community. Becky motions that we waive the fee, with the agreement that clean-up after the event will be the responsibility of Lassen Family Services. Dan seconds this motion, all in favor. Motion carries.

H. COMMITTEE REPORTS

- 1. Executive:** Kaitlyn reports that No bids came in for a Carnival Contract and the due date for the Request For Proposal (RFP) was extended two weeks. Sally Dilts mentioned that the Pre-Weigh In went well and several people mentioned that it was better organized than when it wasn't held at the Fairgrounds. The walk through by Kaitlyn, Tim and Kevin revealed a need for better lighting and other repairs in the Sheep barn. LMUD may have a Direct Install grant or rebate to help cover the costs. Tim, Kevin, and Brett all stepped up to do the repairs. Next meeting Thursday 3/18, 4:30pm.
- 2. Livestock:** Cheryl shared that we had a really great Pre-Weigh In day. Kaitlyn mentioned that the Fair Department was publically appreciated for how well it went by two Board of Supervisors. We had a total of 30 steers and 2 dairy beef, and 20 exhibitors. Sheep barns need to be able to be locked. The Jr. Sales Committee Contract for Judges was discussed. Cindy Weimer brought up that a new harvest facility is being sought, and a backup plan for the ultrasound results to be used in the carcass contest is in place. Cheryl reports there will be an Ultrasound Informational event for the FFA, 4-H and Independent exhibitors before fair. Tuesday 4/13, 4pm
- 3. Long Range planning/ Site:** TBD
- 4. Exhibits:** Becky thanks everyone for coming, and reports that Sandy Fortin attended to talk about the "What Grows Here" exhibit. The Display cases and donated shelving will be addressed. Painting is being looked into as well. 4-H will be moved to Jensen Hall to make their displays more accessible, and will be sharing the space with the Quilt displays. The Fair Advisory Board is asked to solicit exhibitor entries from all the local schools prior to next meeting TBD.
- 5. Commercial/ Entertainment:** Kevin reports for Jose that we're still working on getting entertainment. Kaitlyn gave an update on the status of our Headliners for Fair week. Everything is finalizing with our lineup of Comedy, Randy Rogers, and Gabby Barrett. The opening bands Ryan Scripps and Jeremy McComb are booked and we're waiting on official approval. Next meeting Monday 3/22, 4pm.
- 6. Interim:** Dan reports that Blue Grass is happening, and the Thursday June 24 BBQ will need to be set up. The Music Camp is a possibility, and a music jam class with Rick Sparks is already being advertised. Saturday night we're looking to end the music at 7pm to accommodate a dance in Jensen Hall. Cowboy Poetry is being planned, we're hoping Dave Stamey will be available in February to provide the music. Holly suggested we have Ice Skating during the Festival of Lights to create a Winter Wonderland. Kaitlyn is hopes to share the Ice Rink rental expense with Plumas Sierra County Fair. We've added a Demolition Derby Saturday 5/15. Christy suggests we add a Mexican Bull Riding event, it draws its own crowd and would be sure to generate new revenue for the Fair. Next meeting Tuesday 4/13, 3pm.
- 7. Junior Fair Board:** Holly reports that the Quilt Blocks from the contest are being made into a Quilt to be auctioned off to support the Jr. Fair Board. The Jr. Fair Board would like to set up a scholarship fund and get a Mascot costume, which

costs an average of \$4,000 for a quality one that will last. Tuesday 3/16 there's a meeting with new Jr. Fair Board applicant interviews starting at 5:45pm and ending with the meeting at 6:30pm.

- I. MANAGER'S REPORT:** Kaitlyn says most of her report was covered already. We have a Fireworks vendor again, J&M was absorbed into another company and will provide the same services. We have a new Maintenance Person, Bryson Brown coming on board Monday 4/5. He has been working steadily for the County over several summers. No Bob next 6 months. Interviews are lined up Thursday for Part-Time Office help. Sponsorship is going well Hat Creek has promised \$9K, Banner-Lassen 3K, Tim Nobles 2K, Canna Junction 1.5K, and we're hoping to add more to the list soon.

J. MATTERS BY THE BOARD

Brett Smith – Everyone's working well together. Everyone's working hard and I appreciate it, Kaitlyn, Uv thank you for all your hard work too. Let's put together a gift basket for Jose.

Claudio Bustamante – Had a great time at Pre-Weigh In. Thanks Tim & Kevin for the materials list.

Dan Douglas – Thanks Board, Kaitlyn & Uv you're doing a great job.

Cheryl Lauritsen – Thanks Everyone, Thank you Gary and all who attended the Pre-Weigh In. We're on board for a good year.

Tim Ochotorena – Had a great time at Pre-Weigh In. I'm really enjoying myself here with the Fair Board.

Becky Albaugh – Thanks for the Roster, its nice to see how long we've been on the Board. Let's all remember we have free events and be sure to put on a really great Celebration of Life for Ramon for Jose.

Kevin Stafford – Thanks everybody, new people, new blood, it's good.

Holly Mueller – Thanks Gary for consistently attending. Fair is coming together. Praying it stays live. Thanks Kaitlyn for making it happen.

Christy Rose – Thank you Kaitlyn & Uv.

Gary Bridges – Thanks all for your commitment. We have fun here ribbing each other. I keep coming because you have great teamwork.

- K. ADJOURNMENT:** Cheryl motions to adjourn the meeting. Dan seconds motion, all in favor, meeting is adjourned and 7:25pm

Fair Manager *Kaitlyn Downing*
Kaitlyn Downing

Board President *Brett Smith*
Brett Smith